



*Lorenzo Gigliotti*  
*Executive Director*

## **California Fire & Rescue Training Authority, Sacramento**

9320 Tech Center Drive, Sacramento, CA 95826 • Phone (916) 475-1660 • Fax (916) 475-1662

[www.fireandrescuetraining.ca.gov](http://www.fireandrescuetraining.ca.gov)

Governing Council

Fire Chief Kim Zagaris, Chairperson  
Deputy Chief Lloyd Ogan  
Director Matt Kelly

California Emergency Management Agency  
Sacramento Fire Department  
Sacramento Metropolitan Fire District

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**Date:** June 12, 2013  
**To:** Governing Council  
**From:** Lorenzo Gigliotti, Executive Director  
**Subject:** 2013/2014 Preliminary Budget

### **TOPIC**

This report with attachments represents the 2013-2014 Preliminary Budget.

### **SUMMARY**

The attached budget is the recommended Preliminary Budget for Fiscal Year 2013/2014. As per statutory requirement, the Preliminary Budget is due to the County of Sacramento on or before June 30, 2013.

### **DISCUSSION**

#### **Revenues**

The member financial contributions have been calculated in accordance with the amended Joint Powers Agreement that was adopted on March 9, 2003. In addition to financial contributions, each member agency contributes staff hours to the JPA. The following are the cash contributions from each member agency:

Sacramento Metropolitan Fire Department	\$ 45,000
Sacramento City Fire Department	\$ 45,000
California Emergency Management Agency	\$ 450,000

The California Emergency Management Agency ("CalEMA") total cash contribution of \$450,000 was initiated in Assembly Bill 1571 that was an amendment to the State of California Budget Act of 1997. On an annual basis, \$100,000 of the \$450,000 contribution is under the distribution control of the CalEMA for US&R Training.

In addition to cash contributions, each member agency assigns staff to the JPA. The cash contributions and staff commitment is measured to determine the percentage of contribution by each member agency.

Other revenues are acquired by the sponsorship of tuition based training programs whereby tuition is collected to support expenditures of the training.

### Expenditures

Expenditures allocated in this budget support operational expenses, instructor compensation, training costs, administrative needs and classroom space.

Allocated in this budget is \$424,766 in salary and benefits for the business office staff.

<b>Position</b>	<b>Salary Base</b>	<b>Benefits</b>
Business Manager	\$94,500	\$39,836
Secretary – US&R	\$44,000	None
Secretary - Finance	\$41,600	None
Secretary - EMS	\$48,000	None
Clerical – Office Asst	\$32,000	None
Clerical – Office Asst	\$28,000	None
Logistics Assistant	\$44,000	None
Utility Worker	\$24,000	None

The benefits of employees for the JPA are as follows:

- Continuity in implementing and developing policies and procedures
- A dedicated point of contact and liaison for instructors, students, training staff, CalEMA Task Force members, member agency representatives, council members, stakeholders, and the public.
- Thorough communications and project management
- Accurate accounting and fiscal management
- Administrative Support
- Efficiency and professionalism
- Accurate accounting and consistency in transaction processing
- Inventory control and management
- Facility and training site management
- Timely processing of financial documents
- Support of day-to-day operations in order to maintain an efficient level of customer service
- Support the continued growth of the JPA

### Fund Balance

The anticipated fund balance in the operating budget from the 2012/2013 is \$1,933,448. Of the fund balance, \$181,962 is remaining funds not expended for OES US&R Training. Staff is recommending that \$87,500 of the OES US&R funds and \$1,751,486 of fund balance be re-allocated to the 2013/2014 Budget. Designated fund balance will be allocated to the implementation of the Financial Management System, architectural and engineering services for site development, Zinfandel US&R props and Zinfandel street light.

### Reserves

There is an anticipated fund balance which has not to be appropriated for the 2013/2014 Budget of \$829,743 which will be put into the Capital Improvement Reserve and Cal EMA fund balance reserve. The JPA has balance of \$5,957 remaining in the McClellan Trust account.

### Facilities and Training Site

Construction of the JPA training facilities will occur this fiscal year. The reimbursement to Sacramento Metropolitan Fire District for the construction of the street light and US&R props are allocated in the 2013/2014 Budget. Also allocated, is the lease obligation allocated for the training site at Zinfandel.

### Budget Methodology

The budget is separated into divisions for better tracking of costs. They are as follows:

01 - Administration – General administrative costs to maintain the operations of the JPA which include such items as legal services, auditing, professional services, workers compensation, liability insurance, and rental of equipment (copy machine).

02 – US&R/JPA – Costs to facilitate the training of USAR teams.

03 – Other Training Events – These costs are tuition based. Expenses are made against the revenues (tuition) received.

04 – Academy – These costs are tuition based. Expenses are made against the revenues (tuition) received.

05 – EMS – These costs are tuition based. Expenses are made against the revenues (tuition) received.

The Final Budget will expand these categories further with the implementation of the new financial management system. Funds will be allocated by contracted training services, college apportionment, regular tuition based training and program overhead.

### **FISCAL IMPACT**

This Preliminary Budget meets the requirement of a balanced budget whereby expenditures do not exceed available revenue sources. This budget is primarily funded by annual reoccurring revenues, in addition to fund balance for the construction of the facilities and training site.

### **RECOMMENDATION**

Review, provide input to staff, and adopt the 2013/2014 Preliminary Budget.



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RESOLUTION NO. 13-3

### BEFORE THE GOVERNING COUNCIL OF THE CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY

#### RESOLUTION ADOPTING THE 2013/2014 PRELIMINARY BUDGET

WHEREAS, hearings have been terminated during which time all additions and deletions to the Preliminary Budget for 2013/2014 were made, and

THEREFORE, BE IT RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Preliminary Budget for the fiscal year 2013/2014 be and is hereby adopted in accordance with the following:

Salaries and Employee Benefits	\$3,130,888
Service and Supplies	\$3,285,792
Contributions to Other Agencies	\$2,173,849
Fixed Assets	
Structures and Improvements	0
Equipment	\$10,000
Contingency	\$75,000
<b>TOTAL BUDGET REQUIREMENTS</b>	<b>\$8,675,529</b>

BE IT RESOLVED that the Governing Council hereby requests the Auditor-Controller to cancel the current designated reserve accounts and set the following designated reserve account:

Capital Improvement/OES Reserve	\$466,632
McClellan Trust Fund Balance (237B)	\$5,957

BE IT RESOLVED, that the means of financing the expenditure program will be by monies derived from Revenue to Accrue and Fund Balance Available.

BE IT RESOLVED that the Preliminary Budget be and is hereby adopted in accordance with the attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

BE IT RESOLVED that the obligations for fixed assets are appropriated with the adoption of the 2012/2013 Preliminary Budget.

ON A MOTION by Council Member Kelly, seconded by Council Member Ogan, the foregoing resolution was passed and adopted this 12th day of June, 2013, by the following vote to wit:

AYES:

NOES:

ABSENT:

CALIFORNIA FIRE AND RESCUE  
TRAINING AUTHORITY

By: [Signature]  
Chairperson, Governing Council

Attested By:

[Signature]  
Clerk of the Council

**California Fire and Rescue Training Authority  
Budget History**

ACCOUNT TITLE	Revenue 2004/2005 Actual	Revenue 2005/2006 Actual	Revenue 2006/2007 Actual	Revenue 2007/2008 Actual	Revenue 2008/2009 Actual	Revenue 2009/2010 Actual	Revenue 2010/2011 Actual	Revenue 2011/2012 Actual	Revenue 2012/2013 Amended	Revenue 2012/2013 Actual P11	Revenue 2012/2013 Projected	Revenue 2013/2014 Preliminary
<b>Acct. Annual Revenue:</b>												
9410 Interest	72,758	148,820	213,383	200,568	119,816	49,882	27,049	16,591	10,000	12,791	20,000	16,000
9529 In Lieu Taxes/ Other/ Interest Prior Year	0	0	0	0	0	69,705	0	0	0	0	0	0
9531 Member Agency Contributions	889,839	964,784	1,023,378	1,390,127	906,439	799,753	800,000	800,000	800,000	800,000	800,000	800,000
9569 State Aid Other Misc Programs (Grant)	0	0	932,518	2,986,754	0	0	0	0	0	0	0	0
9693 Educ/Trng Services (Los Rios)	18,411	8,173	20,136	19,586	114,282	483,346	482,271	511,707	576,052	632,554	632,554	608,720
9699 Other Training (Tuition Based)	160,142	132,280	210,147	347,136	692,098	858,030	707,575	803,999	2,397,125	1,129,653	1,300,000	3,699,130
9730 Donations	8,000	0	0	0	0	0	0	60	0	0	0	0
9740 Insurance Proceeds	84	210	13	0	216	867	1,250	3,266	3,000	996	996	10,000
9790 Other/Misc. Revenues	38,955	66,498	134,537	45,667	76,713	78,234	58,030	153,139	343,800	164,688	260,000	1,245,120
					14,651	0		0				
<b>Total Annual Revenues</b>	<b>1,188,189</b>	<b>1,320,765</b>	<b>2,534,113</b>	<b>4,989,838</b>	<b>1,924,216</b>	<b>2,339,817</b>	<b>2,076,173</b>	<b>2,288,762</b>	<b>4,129,977</b>	<b>2,740,681</b>	<b>3,013,550</b>	<b>6,378,970</b>
0740 Fund Balance -OES	563,181	560,255	637,515	725,873	1,026,329	1,127,150	1,273,317	1,068,474	390,000	390,000	390,000	87,500
Fund Balance - Reserves	1,627,746	2,312,461	2,523,864	3,067,349	3,800,759	3,518,890	3,690,262	3,588,058	1,900,000	1,900,000	1,900,000	1,751,486
Reserve - Construction	332,514		605,754									147,573
Reserves OES												310,000
<b>Total Funding Sources</b>	<b>3,711,630</b>	<b>4,193,481</b>	<b>6,301,246</b>	<b>8,783,060</b>	<b>6,751,304</b>	<b>6,985,857</b>	<b>7,039,752</b>	<b>6,945,294</b>	<b>6,419,977</b>	<b>5,030,681</b>	<b>5,303,550</b>	<b>8,675,529</b>
ACCOUNT TITLE	Expended 2004/2005 Actual	Expended 2005/2006 Actual	Expended 2006/2007 Actual	Expended 2007/2008 Actual	Expended 2008/2009 Actual	Expended 2009/2010 Actual	Expenses 2010/2011 Actual	Expended 2011/2012 Actual	Expenses 2012/2013 Amended	Expended 2012/2013 Actual P11	Expenses 2012/2013 Projected	Expenses 2013/2014 Preliminary
<b>Annual Expenditures:</b>												
1110 SALARIES & WAGES	187,013	299,988	419,604	548,417	748,679	769,544	1,115,213	1,160,576	1,554,565	1,147,464	1,502,000	2,814,220
1210 RETIREMENT	21,182	22,366	19,006	21,546	26,781	33,104	32,108	14,292	13,174	13,164	15,000	14,148
1220 FICA/MEDICARE	12,405	8,275	8,208	15,390	36,537	48,411	55,264	71,467	106,904	74,194	100,000	190,429
1230 GROUP HEALTH INSURANCE	9,823	18,765	15,415	18,142	24,169	29,485	29,106	20,104	22,440	20,506	22,000	21,560
1240 WORKERS COMPENSATION	6,015	6,664	6,400	9,553	17,547	23,643	29,553	37,585	73,991	37,634	50,000	90,531
1250 UNEMPLOYMENT							12,956	1,097	2,558	597	600	0
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>236,438</b>	<b>356,058</b>	<b>468,632</b>	<b>613,049</b>	<b>853,713</b>	<b>904,187</b>	<b>1,274,199</b>	<b>1,305,120</b>	<b>1,773,632</b>	<b>1,293,559</b>	<b>1,689,600</b>	<b>3,130,888</b>
2005 ADV/LEGAL NOTICES	805	215	1,646	1,096	910	817	329	367	1,000	1,046	1,046	1,000
2015 BLUEPRT, PHOTO SERV.	0	0	0	0	0	0	0	0	0	0	0	0
2021 BOOKS, SUBSCRIPTION SERV.	0	0	0	0	0	0	0	0	0	0	0	0
2022 BOOKS, SUBSCRIPTION (PERM. LIBRARY)	0	0	0	0	0	0	0	0	0	0	0	0
2027 CASSETTE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0
2029 BUSINESS/CONF. EXP.	3,235	4,497	7,897	23,687	6,109	6,419	33,537	41,778	48,000	33,293	45,000	55,000
2035 EDUCATION TRAINING SERVICES	206,436	214,553	161,667	215,472	304,430	518,590	484,475	392,937	624,569	423,071	477,000	872,400
2036 EDUCATION TRAINING SUPPLIES	69,864	99,561	47,484	112,744	433,182	305,659	350,616	321,373	722,160	315,820	350,000	1,354,820
2051 LIABILITY INSURANCE	3,962	5,522	6,505	6,545	6,641	11,412	11,298	8,105	15,000	8,412	12,000	10,000
2061 MEMBERSHIPS	0	0	0	0	0	0	0	0	0	0	0	0
2065 MICRO, PHOTO SERVICE	0	0	0	0	0	0	0	0	0	0	0	0
2066 MICRO, PHOTO SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0
2076 OFFICE SUPPLIES	2,188	2,122	2,651	6,355	5,515	7,118	7,621	9,499	9,000	10,657	12,000	9,000
2081 POSTAGE SERVICE	415	625	1,403	3,020	3,055	2,933	4,133	3,340	4,000	3,253	3,500	1,000
2085 PRINTING SERVICES	0	0	0	0	0	0	0	0	0	0	0	0
<b>General Operating Expense</b>	<b>286,905</b>	<b>327,095</b>	<b>229,253</b>	<b>368,919</b>	<b>759,842</b>	<b>852,948</b>	<b>892,009</b>	<b>777,399</b>	<b>1,423,729</b>	<b>795,552</b>	<b>900,546</b>	<b>2,303,220</b>

**California Fire and Rescue Training Authority  
Budget History**

ACCOUNT TITLE	Expended 2004/2005 Actual	Expended 2005/2006 Actual	Expended 2006/2007 Actual	Expended 2007/2008 Actual	Expended 2008/2009 Actual	Expended 2009/2010 Actual	Expenses 2010/2011 Actual	Expended 2011/2012 Actual	Expenses 2012/2013 Amended	Expended 2012/2013 Actual P11	Expenses 2012/2013 Projected	Expenses 2013/2014 Preliminary
2103 AGRICULTURAL SERV.	1,437	700	1,550	2,162	0	0	0	0	0	0	0	0
2104 AGRICULTURAL SUPPL.	0	0	0	0	0	0	0	0	0	0	0	0
2111 BLDG./GROUNDS MAINT. SERVICE	875	750	625	750	750	750	500	0	0	0	0	0
2112 BLDG./GROUNDS MAINT. SUPPLY	0	0	0	0	0	0	3,409	29	0	0	0	0
2171 RENT LEASE OF REAL OR OTHER PROPERTY	0	0	0	0	0	0	13,514	16,495	340,000	178,139	243,000	420,615
<b>Buildings &amp; Grounds Expense</b>	<b>2,312</b>	<b>1,450</b>	<b>2,175</b>	<b>2,912</b>	<b>750</b>	<b>750</b>	<b>17,423</b>	<b>16,524</b>	<b>340,000</b>	<b>178,139</b>	<b>243,000</b>	<b>420,615</b>
2191 ELECTRICITY	0	24	0	0	0	0	0	0	65,000	13,687	18,000	65,000
2182 CONSTRUCTION CON	0	0	0	0	0	0	366	0	0	0	0	0
2193 REFUSE COLLECTION	4,661	1,238	294	7,190	5,926	2,392	2,657	0	0	0	0	0
2195 SEWAGE SERVICE	0	0	0	0	0	0	0	0	0	0	0	0
2197 TELEPHONE SERVICES	3,982	4,083	4,329	4,788	7,266	8,618	11,368	12,847	27,280	20,873	25,000	71,200
2198 WATER SERVICES	0	0	0	0	0	0	0	0	0	0	0	0
<b>Utilities Expense</b>	<b>8,643</b>	<b>5,345</b>	<b>4,623</b>	<b>11,978</b>	<b>13,192</b>	<b>11,010</b>	<b>14,391</b>	<b>12,847</b>	<b>92,280</b>	<b>34,560</b>	<b>43,000</b>	<b>136,200</b>
2205 AUTOMOTIVE MAINT. SERVICE	0	0	0	0	0	0	4,132	2,117	5,000	2,446	6,000	5,000
2226 EXPENDABLE TOOLS	0	0	0	0	0	0	0	0	0	0	0	0
2231 FIRE/VEHICLE SERV.	0	0	0	0	0	0	0	0	0	0	0	0
2232 FIRE /VEHICLE SUPPLY	0	0	200,969	1,520,924	3,967	0	0	99	0	0	0	0
2236 FUEL LUBRICANT SUPPLY	0	27	0	0	0	0	3,587	3,039	7,000	1,899	3,000	7,000
2251 MEDICAL EQUIP. SERVICES	0	0	0	0	0	0	0	0	0	0	0	0
2261 OFFICE EQ. MAINT. SERV.	0	0	0	0	0	0	0	0	0	0	0	0
2275 RENTS/LEASES EQUIP.	0	0	5,151	0	21,539	21,150	16,531	16,862	20,000	15,562	20,000	20,000
2291 OTHER EQ. MAINT. SERV.	0	0	1,114	377	1,667	0	774	0	1,000	0	0	1,000
2292 OTHER EQ. MAINT. SUPPLY	0	0	1,188	3,443	443	0	2,027	0	1,000	0	0	1,000
<b>Equipment Expense</b>	<b>0</b>	<b>27</b>	<b>208,422</b>	<b>1,524,744</b>	<b>27,616</b>	<b>21,150</b>	<b>27,051</b>	<b>22,117</b>	<b>34,000</b>	<b>19,907</b>	<b>29,000</b>	<b>34,000</b>
2314 SAFETY, CLOTHING/SUPPL	0	0	0	0	0	0	0	0	0	0	0	0
2321 CUSTODIAL SERVICES	0	0	0	0	0	0	0	0	8,500	2,085	3,500	8,700
2322 CUSTODIAL SUPPLIES	0	0	0	0	0	0	0	0	2,500	1,292	1,800	5,000
2342 KITCHEN, DINING SUPPL.	0	0	0	0	0	0	0	0	0	0	0	500
<b>Household Expense</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,000</b>	<b>3,377</b>	<b>5,300</b>	<b>14,200</b>
2443 MEDICAL SERVICES	0	0	0	0	0	0	0	0	0	0	0	500
<b>Medical Expense</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>
2505 ACCOUNTING/FINANCIAL	493	972	23,472	11,634	15,764	38,109	29,957	13,453	40,000	10,970	37,970	44,800
2531 LEGAL SERVICES	0	0	0	0	1,534	5,261	17,536	29,417	20,000	18,191	30,000	20,000
2541 PERSONNEL SERVICES	0	0	0	0	0	144	0	0	10,000	12,186	12,186	5,000
2571 SECURITY SERVICES												28,961
2591 OTHER PROF. SERV.	23,615	21,861	24,288	5,650	8,373	4,844	22,789	3,841	200,000	1,349	1,500	155,000
<b>Professional Service Expense</b>	<b>24,108</b>	<b>22,833</b>	<b>47,760</b>	<b>17,284</b>	<b>25,671</b>	<b>48,358</b>	<b>70,282</b>	<b>46,711</b>	<b>270,000</b>	<b>42,696</b>	<b>81,656</b>	<b>253,761</b>
2811 DATA PROCESSING SERV.	1,968	969	2,135	15,201	31,223	23,863	3,389	2,389	93,000	27,052	40,000	45,296
2812 DATA PROCESSING SUPPL.	1,092	9,616	2,395	0	7,160	10,425	4,057	13,881	60,000	50,165	60,000	30,000
2880 PY EXPEND	0	0	0	0	0	321	0	0	0	0	0	0



**California Fire and Rescue Training Authority  
Budget History**

ACCOUNT TITLE	Expended 2004/2005 Actual	Expended 2005/2006 Actual	Expended 2006/2007 Actual	Expended 2007/2008 Actual	Expended 2008/2009 Actual	Expended 2009/2010 Actual	Expenses 2010/2011 Actual	Expended 2011/2012 Actual	Expenses 2012/2013 Amended	Expended 2012/2013 Actual P11	Expenses 2012/2013 Projected	Expenses 2013/2014 Preliminary
2898 OTHER OPERATING SUPPL.	143	4,676	7,292	22,462	51,074	20,604	15,633	52,650	18,720	59,022	70,000	20,000
2899 OTHER OPERATING SERV.	5,859	5,337	6,507	8,889	38,835	15,293	53,913	18,868	25,000	32,503	40,000	28,000
<b>Special Departmental Expense</b>	<b>9,062</b>	<b>20,598</b>	<b>18,329</b>	<b>46,552</b>	<b>128,292</b>	<b>70,506</b>	<b>76,992</b>	<b>87,788</b>	<b>196,720</b>	<b>168,742</b>	<b>210,000</b>	<b>123,296</b>
2921 COUNTY - PRINTING	0	0	0	0	0	0	0	0	0	0	0	0
2926 COUNTY STORES	0	0	0	0	0	0	0	0	0	0	0	0
2931 COMMUNICATIONS SERV.	0	0	0	0	0	0	0	5,252	0	0	0	0
2984 RADIO SYSTEMS	0	0	0	0	0	0	0	0	0	0	0	0
<b>County/Public Agency Service Expense</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,252</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL SERVICE &amp; SUPPLY</b>	<b>331,030</b>	<b>377,348</b>	<b>510,564</b>	<b>1,972,389</b>	<b>955,361</b>	<b>1,004,721</b>	<b>1,098,146</b>	<b>968,637</b>	<b>2,367,729</b>	<b>1,242,970</b>	<b>1,512,502</b>	<b>3,285,792</b>
3210 INTEREST EXPENSE	0	0	0	0	0	0	0	0	0	0	0	0
3230 LEASE OBLIGATION	0	0	0	0	0	0	0	1,551,794	125,000	30,000	30,000	0
3700 CONTRIBUTIONS TO OTHER AGENCIES	268,899	198,196	227,102	322,125	243,552	113,371	0	0	138,000	0	138,000	2,173,849
<b>TOTAL OTHER CHARGES</b>	<b>268,899</b>	<b>198,196</b>	<b>227,102</b>	<b>322,125</b>	<b>243,552</b>	<b>113,371</b>	<b>0</b>	<b>1,551,794</b>	<b>263,000</b>	<b>30,000</b>	<b>168,000</b>	<b>2,173,849</b>
4201 STRUCTURES/IMPROVEMENTS Infrastructure	2,547	100,500	22,930	208,408	10,065	0	0	0	40,000	0	0	0
4303 EQUIPMENT	0	0	1,278,796	840,000	42,574	0	10,875	0	0	0	0	10,000
<b>TOTAL FIXED ASSETS</b>	<b>2,547</b>	<b>100,500</b>	<b>1,301,726</b>	<b>1,048,408</b>	<b>52,639</b>	<b>0</b>	<b>10,875</b>	<b>0</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
7901 CONTINGENCY	0	0	0	0	0	0	0	0	50,000	0	0	75,000
<b>TOTAL BUDGET</b>	<b>838,914</b>	<b>1,032,102</b>	<b>2,508,024</b>	<b>3,955,970</b>	<b>2,105,265</b>	<b>2,022,279</b>	<b>2,383,220</b>	<b>3,825,551</b>	<b>4,494,361</b>	<b>2,566,528</b>	<b>3,370,102</b>	<b>8,675,529</b>
<b>Fund Balance (Revenues over Expenditures)</b>	<b>2,872,716</b>	<b>3,161,379</b>	<b>3,793,222</b>	<b>4,827,088</b>	<b>4,646,040</b>	<b>4,963,579</b>	<b>4,656,532</b>	<b>3,119,743</b>	<b>1,925,616</b>	<b>2,464,153</b>	<b>1,933,448</b>	<b>0</b>

## Reserve /Fund Balance Status

<b>2012/2013</b>	<b>End FY 2012/2013</b>	<b>To C.I.P.</b>	<b>To Budget</b>	<b>2013/2014 Fund Balance</b>
<b>FUND BALANCE:</b>				
OES FUND BALANCE (US&R)	181,962	(94,462)	0	87,500
OES FUND BALANCE (MOBEX)			310,000	310,000
JPA FUND BALANCE	1,751,486	0	147,573	1,899,059
<b>TOTAL FUND BALANCE</b>	<b>1,933,448</b>	<b>(94,462)</b>	<b>457,573</b>	<b>2,296,559</b>
<b>2012/2013</b>	<b>End FY 2013/2014</b>	<b>From JPA Fund Balance</b>	<b>To Budget</b>	<b>2013/2014 Reserves</b>
<b>RESERVES:</b>				
CAPITAL IMPROVEMENT RESERVE (C.I.P.)	147,573	0	(147,573)	0
OES FUND BALANCE RESERVE (MOBEX)	662,170	0	(310,000)	352,170
OES FUND BALANCE RESERVE (US&R)	20,000	94,462	0	114,462
<b>TOTAL GENERAL FUND RESERVES</b>	<b>829,743</b>	<b>94,462</b>	<b>(457,573)</b>	<b>466,632</b>
<b>TOTAL RESERVE/FUND BALANCE</b>	<b>2,763,191</b>			<b>2,763,191</b>

**CA Fire and Rescue Training Authority  
CAL EMA Fund Status Report Fiscal Year 2012-2013**

Period 1 through Period 10  
84% of the year expired

<b>GENERAL FUND DIVISION</b>	<b>PROGRAM</b>	<b>2011/2012 Fund Balance</b>	<b>2012/2013 Total Revenue</b>	<b>2012/2013 Total Expense</b>	<b>Fund Balance</b>
USARTRG	USARCT - US&R Contract Training		\$ 175,839	\$ 139,666	\$ 36,173
USARTRG	USARMT - US&R Mobex Training			\$ 26,793	\$ (26,793)
USARTRG	USARMX - US&R Mobex Deployment	\$ 140,000	\$ 260,000	\$ 100,892	\$ 299,108
USARTRG	USARRT - US&R Regular Training	\$ 250,000	\$ 107,978	\$ 48,331	\$ 309,647
<b>Grand Total</b>		<b>\$ 390,000</b>	<b>\$ 543,817</b>	<b>\$ 315,683</b>	<b>\$ 618,135</b>

**RESERVES - 2013**

USARTRG	USARMT - US&R Mobex Training	Designated		\$ 402,170
USARTRG	USARMX - US&R Mobex Deployment	Restricted		\$ 260,000
USARTRG	USARRT - US&R Regular Training	Restricted		\$ 20,000
				<b>\$ 682,170</b>

**TOTAL FUNDS (General Fund + Reserves)**

USARTRG	USARCT - US&R Contract Training			\$ 36,173
USARTRG	USARMT - US&R Mobex Training			\$ 375,377
USARTRG	USARMX - US&R Mobex Deployment			\$ 559,108
USARTRG	USARRT - US&R Regular Training			\$ 329,647
<b>TOTAL US&amp;R FUNDS</b>				<b>\$ 1,300,305</b>

**PROJECTED FYE 2013 FUND BALANCE**

		<b>Current</b>	<b>Anticipated Rev</b>	<b>Antipacted Exp</b>	<b>Projected Funds</b>
USARTRG	USARCT - US&R Contract Training	\$ 36,173	\$ 22,000		\$ 58,173
USARTRG	USARMT - US&R Mobex Training	\$ 375,377		\$ 15,000	\$ 360,377
USARTRG	USARMX - US&R Mobex Deployment	\$ 559,108		\$ 260,000	\$ 299,108
USARTRG	USARRT - US&R Regular Training	\$ 329,647	\$ 25,000	\$ 150,000	\$ 204,647
<b>TOTAL PROJECTED</b>					<b>\$ 922,305</b>

**CA Fire and Rescue Training Authority  
CAL EMA Fund Status Report Fiscal Year 2012-2013**

Period 1 through Period 10  
84% of the year expired

<b>PROJECTED FYE 2013 FUND BALANCE (General Funds)</b>		<b>Current</b>	<b>Anticipated Rev</b>	<b>Antipcated Exp</b>	<b>Projected Funds</b>
USARTRG	USARCT - US&R Contract Training	\$ 36,173	\$ 22,000		\$ 58,173 (to admin)
USARTRG	USARMT - US&R Mobex Training	\$ (26,793)		\$ 15,000	\$ (41,793)
USARTRG	USARMX - US&R Mobex Deployment	\$ 299,108		\$ 257,315	\$ 41,793
USARTRG	USARRT - US&R Regular Training	\$ 309,647	\$ 25,000	\$ 152,685	\$ 181,962
<b>TOTAL PROJECTED</b>					<b>\$ 240,135</b>

\$ 922,305

<b>RESERVES</b>		<b>Proj Fund</b>	<b>Reserves</b>	<b>To Reserves</b>	<b>To Budget</b>	<b>Reserves</b>
USARTRG	USARMT - US&R Mobex Training	\$ -	\$ 402,170	\$ -	\$ (50,000)	\$ 352,170
USARTRG	USARMX - US&R Mobex Deployment	\$ -	\$ 260,000	\$ -	\$ (260,000)	\$ -
USARTRG	USARRT - US&R Regular Training	\$ 181,962	\$ 20,000	\$ (94,462)	\$ (87,500)	\$ 114,462
			<b>\$ 682,170</b>	<b>\$ (94,462)</b>	<b>\$ (397,500)</b>	<b>\$ 466,632</b>

<b>2013-2014 Funding</b>		<b>To Budget</b>	<b>Annual \$</b>	<b>Total Budget</b>
USARTRG	USARCT - US&R Contract Training		\$ 160,000	\$ 160,000
USARTRG	USARMT - US&R Mobex Training	\$ 50,000		\$ 50,000
USARTRG	USARMX - US&R Mobex Deployment	\$ 260,000	\$ 260,000	\$ 520,000
USARTRG	USARRT - US&R Regular Training	\$ 87,500	\$ 100,000	\$ 187,500
		<b>\$ 397,500</b>	<b>\$ 520,000</b>	<b>\$ 917,500</b>

**California Fire and Rescue Training Authority**  
**Urban Search Rescue Training Plan 2014**  
**Fiscal Year 2013-2014 Funding Allocations**

	<b>Sponsoring Task Force</b>	<b>Dates</b>	<b>Max Enrollment</b>	<b>In-State Allocations Per Team</b>	<b>In-State Allocation</b>	<b>Outside Enrollment</b>	<b>Estimated Cost</b>	<b>Amount w/Revenues</b>
<b>US&amp;R TRAINING</b>								
Search Planning & Mgt	CATF3	Sep-13	40	3	24	16	\$ -	\$ -
Swiftwater							\$ -	\$ -
Helo Aquatics				3			\$ -	\$ -
IATA FULL	CATF5	Oct-13	40	5	40	-	\$ 6,500	\$ 6,500
IATA RECERT	CATF5	Oct-13	40	5	40	-	\$ 6,500	\$ 6,500
IATA RECERT	CATF7	Oct-13	40	5	40	-	\$ 6,500	\$ 6,500
CSS	TBD	TBD	40	3	24	16	\$ 38,000	\$ 22,800
TFL	CATF7	TBD	40	3	24	16	\$ 20,000	\$ 12,000
TFSO	CATF7	TBD	40	3	24	16	\$ 15,000	\$ 9,000
PLANS	CATF7	TBD	40	3	24	16	\$ 30,000	\$ 18,000
LOGS	CATF4	TBD	40	3	24	16	\$ 25,000	\$ 15,000
TSS	CATF4	TBD	40	3	24	16	\$ 25,000	\$ 15,000
WORKING GROUP							\$ 15,000	\$ 15,000
							<b>\$ 187,500</b>	<b>\$ 126,300</b>
<b>MOBILIZATION EXERCISES</b>								
MOBEX ~ CATF6	CATF6	funded	Nov-13				\$ 100,000	
MOBEX ~ CATF8	CATF8	funded	Nov-13				\$ 100,000	
MOBEX ADMIN CATF6	CATF6	funded					\$ 30,000	
MOBEX ADMIN CATF8	CATF8	funded					\$ 30,000	
MOBEX ~ CATF1	CATF1		Mar-14				\$ 100,000	
MOBEX ~ CATF7	CATF7		Mar-14				\$ 100,000	
MOBEX ADMIN CATF1	CATF1						\$ 30,000	
MOBEX ADMIN CATF7	CATF7						\$ 30,000	
AD HOC COMMITTEES							\$ 20,000	
ROLLOUT	VARIOUS						\$ 10,000	
Swiftwater								
SPECIAL PROJECTS							\$ 20,000	
							<b>\$ 570,000</b>	
<b>Training Services Agreement</b>								
K9	CATF3	Oct-13					\$ 20,000	reimbursed
K9	CATF5	Dec-13					\$ 20,000	reimbursed
HERS	CATF7	Nov-13					\$ 20,000	reimbursed
HERS	CATF7	TBD					\$ 20,000	reimbursed
Medical Team Training	CATF3	Jun-13					\$ 80,000	reimbursed
							<b>\$ 160,000</b>	
<b>REG TASK FORCE</b>								
HERS	RTF	TBD						tuition based
TSS	RTF	TBD						tuition based
TFL	RTF	TBD						tuition based
							<b>\$ -</b>	

<b>Accounts</b>	<b>US&amp;R</b>	<b>Reserves Mobex</b>	<b>Mobex</b>	<b>Excess Mobex</b>	<b>Contracts</b>	<b>Required Funding</b>
salaries	\$ 100,000	\$ 230,000	\$ 230,000		\$ 90,000	\$ 650,000
business travel	\$ 15,000			\$20,000		\$ 35,000
training services	\$ 40,000	\$ 20,000	\$ 20,000	\$10,000	\$ 30,000	\$ 120,000
training supplies	\$ 32,500	\$ 10,000	\$ 10,000	\$20,000	\$ 40,000	\$ 112,500
	<b>\$ 187,500</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 917,500</b>

**CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY**  
**Fiscal Year 2013-2014 PRELIMINARY BUDGET**  
**SCHEDULE OF AUTHORIZED POSITIONS, COMPENSATION RATES AND PAY METHODS**

	Authorized Count	Approved Pay Rate/Method	Exempt/ NonExp
<b>Command</b>			
EXECUTIVE DIRECTOR (Gigliotti)	1	Member Agency Funded	N/A
<b>Administration/Finance</b>			
BUSINESS MANAGER (Martucci)	1	Member Agency Reimbursed	E
SECRETARY FINANCE (Votava), US&R (Booth), EMS(Jorgensen)	3	\$18 - \$26 per hour	NE
OFFICE ASST – ADMINISTRATION (Knecht/Hurtado)	2	\$10 - \$18 per hour	NE
<b>Logistics</b>			
LOGISTICS SPECIALIST (McCall)	1	\$18 - \$26 per hour	NE
UTILITY WORKER	1	\$15 per hour	
CONSTRUCTION PROJECT MANAGER*	1	TBD	N/A
<b>Operations</b>			
CONTRACT INSTRUCTOR	Varies, based on class offerings	Cost Varies, Instructional Services Agreement	N/A
PRIMARY INSTRUCTOR (HOURLY LECTURE)	Varies, based on class offerings	\$45-\$75 per hour or Agency Reimbursed	NE
ASSISTANT INSTRUCTOR (LAB OR ASSISTANT)	Varies, based on class offerings	\$30-\$60 per hour or Agency Reimbursed	NE
LOGISTICS ASSISANT	Varies, based on class offerings	\$20 per hour or Agency Reimbursed	NE
UTILITY WORKER	Varies, based on class offerings	\$15 per hour or Agency Reimbursed	NE
US&R LEAD INSTRUCTOR	Varies, based on class offerings	\$500 per day or Agency Reimbursed (pro-rated \$62.50 per hour)	NE
US&R ADJUNCT INSTRUCTOR	Varies, based on class offerings	\$400 per day or Agency Reimbursed (pro-rated \$50 per hour)	NE
US&R SME	Varies, based on class offerings	\$500 per day or Agency Reimbursed (pro-rated \$62.50 per hour)	NE
CHIEF MOBEX EVALUATOR	Varies, based on class offerings	\$500 per day or Agency Reimbursed (pro-rated \$250 half day)	NE
MOBEX EVALUATOR	Varies, based on class offerings	\$500 per day or Agency Reimbursed (pro-rated \$250 half day)	NE
CANINE EVALUATOR	Varies, based on evaluations	\$500 per day, based on FEMA defined pay rates (pro-rated \$250 half day)	NE
SPECIAL PROJECTS ADMINISTRATOR	Varies, based on funding	Consultant Services Agreement	N/A

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**CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY**  
**Fiscal Year 2013-2014 PRELIMINARY BUDGET**  
**SCHEDULE OF AUTHORIZED POSITIONS, COMPENSATION RATES AND PAY METHODS**

	Authorized Count	Approved Pay Rate/Method	Exempt/ NonExp
FIRE AND EMS PROGRAM ADMINISTRATOR	1	\$60 per hour or Member Agency Funded	NE
ACADEMY DIRECTOR	1	\$50 per hour or Member Agency Funded	NE
ACADEMY DRILL MASTER	2-6	\$45 per hour or Member Agency Funded	NE
ACADEMY PRIMARY DRILL INSTRUCTOR*	Varies, based on class offerings	\$45 per hour or Agency Reimbursed	NE
ACADEMY ASSISTANT DRILL INSTRUCTOR*	Varies, based on class offerings	\$30 per hour or Agency Reimbursed	NE
ACADEMY ADJUNCT DRILL INSTRUCTOR*	Varies, based on class offerings	\$25 per hour or Agency Reimbursed	NE
MEDICAL DIRECTOR	1	Consultant Services Agreement	N/A
PARAMEDIC PROGRAM DIRECTOR (Sinclair)	1	Consultant Services Agreement	N/A
CLINICAL COORDINATOR	1	\$45-\$65 per hour	NE
EMS INSTRUCTOR*	TBD	Use Primary Instructor	TBD
EMS LAB ASSISTANT*	TBD	Use Assistant Instructor	TBD
<b>Plans</b>			
DEPUTY DIRECTOR (Davis)	1	Member Agency Funded	N/A
TRAINING CHIEF (Gear/Iannucci/White/Costamagna)	4	Member Agency Funded	N/A
TRAINING CAPTAIN	2	Member Agency Funded	N/A

\* JOB DESCRIPTION PENDING

**California Fire and Rescue Training Authority  
Preliminary Budget FY 2013-14**

ACCOUNT TITLE		Revenue 2013/2014 Preliminary	2013/2014 Admin	2013/2014 USAR	2013/2014 Other	2013/2014 EMS	2013/2014 ACAD
<b>Annual Revenue:</b>							
Acct.							
9410	Interest	16,000	16,000				
9529	In Lieu Taxes/ Other/ Interesse Prior Year	0					
9531	Member Agency Contributions	800,000	440,000	360,000			
9569	State Aid Other Misc Programs (Grant)	0					
9693	Educ/Trng Services (Los Rios)	608,720			100,000	100,000	408,720
9699	Other Training (Tuition Based)	3,699,130		61,200	1,814,805	1,395,925	427,200
9730	Donations	0					
9740	Insurance Proceeds	10,000	10,000				
9790	Other/Misc. Revenues	1,245,120	10,000	160,000	500,000	458,000	117,120
	<b>Total Annual Revenues</b>	<b>6,378,970</b>	<b>476,000</b>	<b>581,200</b>	<b>2,414,805</b>	<b>1,953,925</b>	<b>953,040</b>
0740	Fund Balance - OES	87,500		87,500			
	From OES Reserves	310,000		310,000			
0740	Fund Balance	1,751,486	1,751,486				
	From Reserves	147,573	147,573				
	<b>Total Funding Sources</b>	<b>8,675,529</b>	<b>2,375,059</b>	<b>978,700</b>	<b>2,414,805</b>	<b>1,953,925</b>	<b>953,040</b>
ACCOUNT TITLE		Expenses 2013/2014 Preliminary	2013/2014 Admin	2013/2014 USAR	2013/2014 Other	2013/2014 EMS	2013/2014 ACAD
<b>Annual Expenditures:</b>							
1110	SALARIES & WAGES	2,814,220	361,100	600,000	810,000	631,120	412,000
1210	RETIREMENT	14,148	14,148				
1220	FICA/MEDICARE	190,429	19,239	29,426	61,965	48,281	31,518
1230	GROUP HEALTH INSURANCE	21,560	21,560				
1240	WORKERS COMPENSATION	90,531	8,719	20,574	22,923	18,113	20,202
1250	UNEMPLOYMENT	0	0				
	<b>TOTAL EMPLOYEE BENEFITS</b>	<b>3,130,888</b>	<b>424,766</b>	<b>650,000</b>	<b>894,888</b>	<b>697,514</b>	<b>463,720</b>
2005	ADV/LEGAL NOTICES	1,000	1,000				
2029	BUSINESS/CONF. EXP.	55,000	20,000	35,000			
2035	EDUCATION TRAINING SERVICES	872,400	2,000	151,200	360,000	130,000	229,200
2036	EDUCATION TRAINING SUPPLIES	1,354,820	2,000	142,500	450,000	515,200	245,120
2051	LIABILITY INSURANCE	10,000	10,000				
2076	OFFICE SUPPLIES	9,000	9,000				
2081	POSTAGE SERVICE	1,000	1,000				
	<b>General Operating Expense</b>	<b>2,303,220</b>	<b>45,000</b>	<b>328,700</b>	<b>810,000</b>	<b>645,200</b>	<b>474,320</b>
2171	RENT LEASE OF REAL OR OTHER PROPERTY	420,615	420,615		0	0	
	<b>Buildings &amp; Grounds Expense</b>	<b>420,615</b>	<b>420,615</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
2191	ELECTRICITY	65,000	65,000				
2197	TELEPHONE SERVICES	71,200	46,200			20,000	5,000



**California Fire and Rescue Training Authority  
Preliminary Budget FY 2013-14**

ACCOUNT TITLE		Expenses 2013/2014 Preliminary	2013/2014 Admin	2013/2014 USAR	2013/2014 Other	2013/2014 EMS	2013/2014 ACAD
	<b>Utilities Expense</b>	<b>136,200</b>	<b>111,200</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>5,000</b>
2205	AUTOMOTIVE MAINT. SERVICE	5,000	5,000				
	<b>Utilities Expense</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
2236	FUEL LUBRICANT SUPPLY	7,000	7,000				
2275	RENTS/LEASES EQUIP.	20,000	20,000				
2291	OTHER EQ. MAINT. SERV.	1,000	1,000				
2292	OTHER EQ. MAINT. SUPPLY	1,000	1,000				
	<b>Equipment Expense</b>	<b>29,000</b>	<b>29,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
2321	CUSTODIAL SERVICES	8,700	8,700				
2322	CUSTODIAL SUPPLIES	5,000	5,000				
2342	KITCHEN DINING SUPPLIES	500	500				
	<b>Household Service Expense</b>	<b>14,200</b>	<b>14,200</b>				
2443	Medical Services	500	500				
	<b>Medical Expense</b>	<b>500</b>	<b>500</b>				
2505	ACCOUNTING/FINANCIAL	44,800	44,800				
2531	LEGAL SERVICES	20,000	20,000				
2541	PERSONNEL SERVICES	5,000	5,000				
2571	SECURITY SERVICES	28,961	28,961				
2591	OTHER PROF. SERV.	155,000	155,000				
	<b>Professional Service Expense</b>	<b>253,761</b>	<b>253,761</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
2811	DATA PROCESSING SERV.	45,296	45,296				
2812	DATA PROCESSING SUPPL.	30,000	30,000				
2898	OTHER OPERATING SUPPL.	20,000	20,000				
2899	OTHER OPERATING SERV.	28,000	28,000				
	<b>Special Departmental Expense</b>	<b>123,296</b>	<b>123,296</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL SERVICE &amp; SUPPLY</b>	<b>3,285,792</b>	<b>1,002,572</b>	<b>328,700</b>	<b>810,000</b>	<b>665,200</b>	<b>479,320</b>
3210	INTEREST EXPENSE	0					
3230	LEASE OBLIGATION	0					
3700	CONTRIBUTIONS TO OTHER AGENCIES	2,173,849	2,173,849				
	<b>TOTAL OTHER CHARGES</b>	<b>2,173,849</b>	<b>2,173,849</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4201	STRUCTURES/IMPROVEMENTS						
	Infrastructure	0	0				
4303	EQUIPMENT	10,000	0				10,000

**California Fire and Rescue Training Authority  
Preliminary Budget FY 2013-14**

ACCOUNT TITLE		Expenses 2013/2014 Preliminary	2013/2014 Admin	2013/2014 USAR	2013/2014 Other	2013/2014 EMS	2013/2014 ACAD
<b>TOTAL FIXED ASSETS</b>		<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
7210	RESIDUAL EQ TRAN OUT (RESERVES)	0	0				
7901	CONTINGENCY	75,000	75,000				
<b>TOTAL BUDGET</b>		<b>8,675,529</b>	<b>3,676,186</b>	<b>978,700</b>	<b>1,704,888</b>	<b>1,362,714</b>	<b>953,040</b>
<b>Fund Balance (Revenues over Expenditures)</b>		<b>0</b>	<b>(1,301,127)</b>	<b>0</b>	<b>709,917</b>	<b>591,211</b>	<b>0</b>

**California Fire and Rescue Training Authority  
2013/2014 PRELIMINARY BUDGET  
ADMINISTRATIVE FUNDS**

<b>EMPLOYEE BENEFITS</b>	<b>424,766</b>
<b>SERVICE AND SUPPLIES</b>	<b>1,002,572</b>
<b>TAXES, LICENSES, ASSESSMENTS</b>	<b>2,173,849</b>
<b>FIXED ASSETS</b>	<b>0</b>
<b>CONTINGENCY</b>	<b>75,000</b>
<b>TOTAL BUDGET</b>	<b><u>3,676,186</u></b>
 <b>2013/2014 Projected Revenue</b>	 <b>476,000</b>
<b>Fund Balance</b>	<b>1,899,059</b>
<b>Total Funding</b>	<b>2,375,059</b>
 <b>Expenditures Over Revenues - (needed from courses)</b>	 <b>1,301,127</b>

**California Fire and Rescue Training Authority  
2013/2014 PRELIMINARY BUDGET  
ADMINISTRATIVE FUNDS**

<b>1110</b>	<b>SALARIES/WAGES</b>		361,100
01	ADMINISTRATION	361,100	
<b>1210</b>	<b>RETIREMENT</b>		14,148
01	ADMINISTRATION	14,148	
<b>1220</b>	<b>FICA/MEDICARE</b>		19,239
01	ADMINISTRATION	19,239	
<b>1230</b>	<b>GROUP HEALTH INSURANCE</b>		21,560
01	ADMINISTRATION	21,560	
<b>1240</b>	<b>WORKERS COMPENSATION</b>		8,719
01	ADMINISTRATION	8,719	
	<b>TOTAL EMPLOYEE BENEFITS</b>	<b>424,766</b>	<b>424,766</b>
<b>2005</b>	<b>ADVERTISING, LEGAL NOTICES</b>		1,000
01	ADMINISTRATION	1,000	
<b>2029</b>	<b>BUS/CONFERENCE</b>		20,000
01	ADMIN (FMS Conf, Marketing Booth, Staff Trng Director Travel)	20,000	
<b>2035</b>	<b>EDUC/TRAINING SERVICES</b>		2,000
01	ADMINISTRATION	2,000	
<b>2036</b>	<b>EDUCATION/TRAINING SUPPLIES</b>		2,000
01	ADMINISTRATION	2,000	
<b>2051</b>	<b>INSURANCE LIABILITY</b>		10,000
01	ADMINISTRATION	10,000	
<b>2076</b>	<b>OFFICE SUPPLIES</b>		9,000
01	ADMINISTRATION	9,000	
<b>2081</b>	<b>POSTAGE SERVICE</b>		1,000
01	ADMINISTRATION	1,000	
	<b>General Operating Expense</b>		<b>45,000</b>
<b>2171</b>	<b>RENT LEASE OF REAL OR OTHER PROPERTY</b>		420,615
	ADMINISTRATION - Tech Center	390,615	
01	ADMINISTRATION - Zinfandel	30,000	
	<b>Buildings &amp; Grounds Expense</b>		<b>420,615</b>
<b>2191</b>	<b>ELECTRICITY</b>		65,000
01	ADMINISTRATION	65,000	
<b>2197</b>	<b>TELEPHONE/TECHNOLOGY SERVICES</b>		46,200
01	ADMINISTRATION - Surewest Phones	24,000	
01	ADMINISTRATION - Verizon Cellular	12,000	
01	ADMINISTRATION - Comcast Internet	10,200	

**California Fire and Rescue Training Authority  
2013/2014 PRELIMINARY BUDGET  
ADMINISTRATIVE FUNDS**

	<b>Utilities Expense</b>		<b>111,200</b>
<b>2205</b>	<b>AUTOMOTIVE MAINT SERVICE</b>		5,000
01	ADMINISTRATION	5,000	
	<b>Auto Expense</b>		<b>5,000</b>
<b>2226</b>	<b>EXPENDABLE TOOLS/INSTRUMENTS</b>		0
01	ADMINISTRATION	0	
<b>2236</b>	<b>FUEL LUBRICANT SUPPLIES</b>		7,000
01	ADMINISTRATION	7,000	
<b>2275</b>	<b>RENTS/LEASES EQUIPMENT</b>		20,000
01	ADMINISTRATION	20,000	
<b>2291</b>	<b>OTHER EQUIPMENT, MAINT. SUPPLY</b>		1,000
01	ADMINISTRATION	1,000	
<b>2292</b>	<b>OTHER EQUIPMENT, MAINT. SERVICE</b>		1,000
01	ADMINISTRATION	1,000	
	<b>Equipment Expense</b>		<b>29,000</b>
<b>2314</b>	<b>SAFETY CLOTHING &amp; SUPPLIES</b>		0
01	ADMINISTRATION	0	
<b>2321</b>	<b>CUSTODIAL SERVICES</b>		8,700
01	ADMINISTRATION	8,700	
<b>2322</b>	<b>CUSTODIAL SUPPLIES</b>		5,000
01	ADMINISTRATION	5,000	
<b>2342</b>	<b>KITCHEN DINING SUPPLIES</b>		500
01	ADMINISTRATION	500	
	<b>Household Expense</b>		<b>14,200</b>
<b>2443</b>	<b>MEDICAL SERVICES</b>		500
01	ADMINISTRATION (Pre-employment Physicals)	500	
	<b>Medical Expense</b>		<b>500</b>
<b>2505</b>	<b>ACCOUNTING &amp; FINANCE SERVICES</b>		44,800
01	Cost Allocation Study	29,000	
01	Check Fees	10,800	
01	ADMINISTRATION	5,000	
<b>2531</b>	<b>LEGAL SERVICES</b>		20,000
01	ADMINISTRATION	20,000	
<b>2541</b>	<b>PERSONNEL SERVICES</b>		5,000
01	ADMINISTRATION	5,000	
<b>2571</b>	<b>SECURITY SERVICES</b>		28,961

**California Fire and Rescue Training Authority  
2013/2014 PRELIMINARY BUDGET  
ADMINISTRATIVE FUNDS**

01	ADMINISTRATION - Tech Center	7,000	
01	ADMINISTRATION - Zinfandel	21,961	
<b>2591</b>	<b>OTHER PROFESSIONAL SERVICES</b>		155,000
01	Architectual and Engineering	100,000	
01	Financial Management Implemenation Services	40,000	
01	Information Technology Services	10,000	
01	ADMINISTRATION	5,000	
	<b>Professional Service Expense</b>		<b>253,761</b>
<b>2811</b>	<b>DATA PROCESSING SERVICE</b>		45,296
01	Financial Management System - Annual Subscription Service	16,256	
01	Website Hosting Service	600	
01	Website Updates	10,000	
01	Constant Contact - eMail List Service	900	
01	Survey Monkey - Course Surveys	2,400	
01	Adobe Subscription	2,600	
01	Go Sign Me Up Student Registration Subscription	6,000	
01	Network Services/Office 365	0	
01	Dunn & Bradstreet Monitoring	840	
01	County COMPASS Access	700	
01	ADMINISTRATION	5,000	
<b>2812</b>	<b>DATA PROCESSING SUPPLIES</b>		30,000
01	Network Equipment	10,000	
01	Classroom AV	10,000	
01	ADMINISTRATION (Computers, Printers, Toners)	10,000	
<b>2898</b>	<b>OTHER OPERATING EXPENSE SUPPLY</b>		20,000
01	Marketing Materials	5,000	

**California Fire and Rescue Training Authority  
2013/2014 PRELIMINARY BUDGET  
ADMINISTRATIVE FUNDS**

01	ADMINISTRATION	15,000	
<b>2899</b>	<b>OTHER OPER. EXPENSE SERVICE</b>		28,000
01	Modular Classroom Relocation	18,000	
01	ADMINISTRATION	10,000	
	<b>Special Departmental Expense</b>		<b>123,296</b>
	<b>TOTAL FOR SERVICE AND SUPPLIES</b>	<b>1,002,572</b>	<b>1,002,572</b>
<b>3700</b>	<b>CONTRIBUTIONS TO OTHER AGENCIES</b>		2,173,849
01	ADMINISTRATION - US&R Props Zinfandel (per Agreement)	2,048,849	
01	ADMINISTRATION - STREET LIGHT (per Lease)	125,000	
	<b>TOTAL FOR TAXES, LICENSES, ASSESSMENTS</b>	<b>2,173,849</b>	<b>2,173,849</b>

**California Fire and Rescue Training Authority  
2013/2014 PRELIMINARY BUDGET  
ADMINISTRATIVE FUNDS**

<b>4201</b>	<b>STRUCTURES/IMPROVEMENTS</b>		0
01	ADMINISTRATION (Building Improvements)	0	
<b>4302</b>	<b>OTHER EQUIPMENT</b>		0
01	ADMINISTRATION	0	
<b>4303</b>	<b>OFFICE EQUIPMENT</b>		0
01	ADMINISTRATION	0	
	<b>TOTAL FOR FIXED ASSETS</b>	<b>0</b>	<b>0</b>
<b>7901</b>	<b>CONTINGENCY</b>		75,000
	ADMINISTRATION - CIP	0	
	ADMINISTRATION - CONTINGENCY	75,000	
	<b>TOTAL BUDGET</b>	<b>3,676,186</b>	<b>3,676,186</b>



**California Fire and Rescue Training Authority ("JPA")**  
**2013/2014 PRELIMINARY BUDGET**  
**Fixed Asset Schedule**

<b>4201</b>	<b>STRUCTURES/IMPROVEMENTS</b>		0
01	ADMINISTRATION (Zinfandel Construction Project)	0	
<b>4301</b>	<b>VEHICLES</b>		
01	ADMINISTRATION		0
<b>4303</b>	<b>OFFICE EQUIPMENT</b>		
	ACADEMY		10,000
	Vehicle Canopy	10,000	
	<b>TOTAL FOR FIXED ASSETS</b>	<b>10,000</b>	<b>10,000</b>